

City of Pilot Point, Texas

Minutes of the March 19, 2020

City Council Special Meeting

The City Council of the City of Pilot Point, Texas met on this date at 2:00 p.m. for a Special Emergency Called Meeting broadcast via videoconference. City Council members present were Mayor Shea Dane-Patterson, Jim Porter, Whitney Delcourt, Pearlie Simpson and Dean Cordell. City Staff members present were Interim City Manager Terry Roberts, Police Chief Tim Conner, Financial Manager Lana Ensminger, Development Services Director John Taylor, Executive Director Denise Morris, Public Works Director Trent Vandagriff Capital Projects Manager Matt Kaminski, Fire Chief Heath Hudson, Asst. Fire Chief Bryan Cox, Main Street Director Lenette Cox and Acting City Secretary JoAnn Wright.

AGENDA

A. ROLL CALL/CALL TO ORDER

Mayor Dane-Patterson announced a quorum at 2:04 p.m. and called the meeting to order.

B. PLEDGE TO FLAGS

1. United States of America
2. Texas Flag

*Honor the Texas Flag, I pledge allegiance to thee,
Texas, one state under God, one and indivisible*

Mayor Dane-Patterson led the pledges to the flags.

C. INVOCATION

Invocation was led by Police Chief Tim Conner.

D. ITEMS OF COMMUNITY INTEREST

There were no items mentioned.

E. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:

Public Forum:*(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Manager.)*

There were no comments in the public forum.

F. CONSENT AGENDA

There were no items on the consent agenda.

G. REGULAR AGENDA

1. Discuss, consider and possible action on safety precautions.

Mayor Dane-Patterson read the declaration of local disaster for public health emergency. Ms. Dane-Patterson stated due to the current health concerns regarding the coronavirus (COVID – 19) and in response to both Federal and State Guidelines regarding prevention of this disease, the City of Pilot Point has prepared a document to identify the measures the City is taking. Because there is much uncertainty regarding COVID – 19, the city will regularly assess and modify this plan as needed to address new and changing conditions.

The steps we are taking are proactive to address several concerns. First and foremost, the City is focused on maintaining a safe workplace and is encouraging and/or adopting practices protecting the health of employees, residents, visitors or others. It is also critical to ensure continuity of City operations during this pandemic.

1. City facilities will be closed to the public unless they have an appointment.
2. City Hall will continue to operate but will be closed to the public.
3. City Hall staff will be working remotely from their homes and some hours in the office.
4. Fire Department will suspend station tours, Public Education Events, inspections for local business and burn permits.
5. Fire Station doors will remain closed and locked.
6. Police Department day to day function will continue as much as possible.
7. Denton County Dispatch is implementing screening procedures and communicating officer safety information to officers responding to calls for service.
8. Library full services are closed until further notice. Staff will be answering phones and curbside delivery will be available. Visit the Library website and Facebook for details.
9. Development services will be working remotely. Most information and permit applications can be obtained from the city website.
10. Development Director will continue to work from city hall.
11. Public works departments will continue to operate as normal while taking all precautions to ensure the safety of staff and citizens.
12. City Parks will be closed and gates and restrooms will be locked. Before locking restrooms, they will be cleaned and disinfected.

Mayor Dane-Patterson moved to except the disaster order and disaster emergency plan. Councilmember Cordell seconded the motion. The motion passed unanimously.

2. Discuss, consider and possible action on closures.

Mayor Dane-Patterson stated the following will be closed:

1. Easter Egg hunt will be canceled.
2. Trash Off will be suspended.
3. Household Hazardous Waste event will be suspended.
4. Pilot Point Community Library will be closed
5. Pilot Point Community Senior Center will be closed
6. Pilot Point City Parks will be closed
7. Pilot Point City Hall will be closed to the public, but staff will be working.

3. Discuss, consider and possible action on a resolution postponing the May 2, 2020 general and special elections until November 3, 2020.

Acting City Secretary Wright stated that Denton County Elections strongly recommended that all entities postpone the May 2nd election until November 3rd. It will be hard to find election judges and election workers for these elections. The Pilot Point Independent School District staff has notified city staff that they are following the recommendation.

Councilmember Cordell moved to postpone the Cities May 2nd election to November 3rd. Councilmember Delcourt seconded the motion. The motion passed unanimously.

H. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Councilmembers shall not comment upon, deliberate, or discuss any item that is not on the agenda. Councilmembers shall not make routine inquiries about operations or project status on an item that is not posted. Any Councilmember may, however, state an issue and a request that this issue be placed on a future agenda.

No Items were added for future agendas.

I. ADJOURN

Mayor Dane-Patterson stated for citizens to not panic, check on your neighbors and help one another.

Mayor Dane-Patterson moved to adjourn at 2:26 pm. Councilmember Cordell seconded the motion. The motion passed unanimously.



Shea Dane-Patterson, Mayor

ATTEST:



JoAnn Wright, Acting City Secretary
Approved: 04/27/2020