

City of Pilot Point, Texas

Minutes of the June 22, 2020

City Council Meeting

The City Council of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular City Council meeting. City Council members present were Mayor Shea Dane-Patterson, Andy Singleton, Whitney Delcourt, Jim Porter, Pearlie Simpson, Dean Cordell and Matt McIlravy. City Staff members present were City Manager Britt Lusk, Finance Manager Lana Ensminger, Development Services Director John Taylor, Police Chief Tim Conner, Capital Projects Manager Matt Kaminski, Main Street Director Lenette Cox, Librarian Wendy Turner, City Attorney Andy Messer, and Acting City Secretary JoAnn Wright.

A. ROLL CALL/CALL TO ORDER

Mayor Dane-Patterson announced a quorum and called the meeting to order at 6:30 pm.

B. PLEDGE TO FLAGS

Mayor Dane-Patterson led the pledges to the flags.

D. INVOCATION

Invocation was led by Member of Pilot Point First United Methodist Church, City Councilmember Retired Pastor Dr. James Porter

E. ITEMS OF COMMUNITY INTEREST

The following items were listed for items of community interest:

1. Farmers market on the square this Saturday.
2. Community gathering on the square this Thursday.

F. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION:

No one spoke under the public forum.

G. CONSENT AGENDA

1. Consider possible action on a Resolution allowing the City of Pilot Point to open a depository account at PointBank for the receiving of funds from Denton County, named Corona Relief Fund.
2. Consider possible action on final payment for CO19 Street Bond contract # PP-18-05 for \$ 37,776.95.

Councilmember McIlravy moved to approve the consent agenda. Councilmember Delcourt seconded the motion. The motion passed unanimously.

H. REGULAR AGENDA

1. **Discuss, consider and possible action on voting on one member to the Board of Managers of the Denco Area 9-1-1 District.**

Councilmember Porter moved to nominate candidate Jim Carter to the Board of Managers of Denco Area 9-1-1. Councilmember Delcourt seconded the motion. The motion passed unanimously.

2. **Discuss, consider and possible action on authorizing the City Manager to enter into a right of way/sidewalk lease agreement with the owners of Lowbrows for a portion of the Liberty Street right of way to accommodate a fenced outdoor seating area.**

Planning Development Director Taylor stated the background for this item. The Historic Review board approved this request February 20, 2020.

Councilmember Porter moved to approve 10 feet use of city easement. Councilmember McIlravy seconded the motion. The motion passed unanimously.

3. **Discuss, consider and possible action on the Final Plat of 27 single family detached patio home lots in the Cole Lane Phase 1B Yarborough Farms Addition, a 4.322-acre tract located in the Charles Smith Survey Abstract 1139, Denton County Texas.**

Development Services Director Taylor stated the purpose of this item and recommended that the City follow the recommendation of the City Attorney and add fifteen trees size to be 3-inch or larger and the type to be a native to Texas hard wood.

City Attorney Messer has reviewed the sub dividers agreement.

Councilmember Porter moved to approve with the following conditions reflecting the Final Plat meets the Preliminary plat which meets the PD standards in all regards except for deviations in the concept plan: [1] any proposed restrictive covenants, conditions and limitations to govern the nature and use of the property being subdivided shall be provided as required under Subdivision Regulation 10.02.064(c)(2)(y); and [2] a Sub divider's agreement, and performance, payments and maintenance bonds, acceptable to the city attorney, be completed under Subdivision Regulation 10.02.092, 10.02.066, 10.02.064(c)(a)(A); and [3] Fifteen trees being planted be three inch or larger and of Texas native hard wood. Councilmember McIlravy seconded the motion. The motion passed unanimously.

4. **Discuss, consider and possible action on a Sub divider Agreement for Phase 1B Cole Addition.**

Councilmember Porter moved to approve with the following conditions reflecting the Final Plat meets the Preliminary plat which meets the PD standards in all regards except for deviations in the concept plan: [1] any proposed restrictive covenants, conditions and limitations to govern the nature and use of the property being subdivided shall be provided as required under Subdivision Regulation 10.02.064(c)(2)(y); and [2] a Sub divider's agreement, and performance, payments and maintenance bonds, acceptable to the city attorney, be completed under Subdivision Regulation 10.02.092, 10.02.066, 10.02.064(c)(a)(A); and [3] Fifteen trees being planted be three inch or larger and of Texas native hard wood. Councilmember McIlravy seconded the motion. The motion passed unanimously.

5. **Discuss, consider and possible action on the Final Plat of 38 single family detached patio home lots in the Ruthye Lane Phase 1B Yarborough Farms Addition a 7.999-acre tract located in the Charles Smith Survey Abstract 1139, Denton County Texas.**

Development Services Director Taylor stated the purpose of this item and recommended that the City follow the recommendation of the City Attorney.

Councilmember Porter moved to approve with the following conditions reflecting the Final Plat meets the Preliminary plat which meets the PD standards in all regards except for deviations in the concept plan: [1] any proposed restrictive covenants, conditions and limitations to govern the nature and use of the property being subdivided shall be provided as required under Subdivision Regulation 10.02.064(c)(2)(y); and [2] a Sub divider's agreement, and performance, payments and maintenance bonds, acceptable to the city attorney, be completed under Subdivision Regulation 10.02.092, 10.02.066, 10.02.064(c)(a)(A); an. (3) Trees being planted be three inch or larger and of Texas native hard wood.. Councilmember McIlravy seconded the motion. The motion passed unanimously.

6. **Discuss, consider and possible action on a Sub divider Agreement for Phase 1B Ruthye Lane Addition.**

Councilmember Porter moved to approve with the following conditions reflecting the Final Plat meets the Preliminary plat which meets the PD standards in all regards except for deviations in the concept plan: [1] any proposed restrictive covenants, conditions and limitations to govern the nature and use of the property being subdivided shall be provided as required under Subdivision Regulation 10.02.064(c)(2)(y); and [2] a Sub divider's agreement, and performance, payments and maintenance bonds, acceptable to the city

attorney, be completed under Subdivision Regulation 10.02.092, 10.02.066, 10.02.064(c)(a)(A); an. (3) Trees being planted be three inch or larger and of Texas native hard wood.. Councilmember McIlravy seconded the motion. The motion passed unanimously.

7. **Discuss, consider and possible action on directing staff to amend the sign ordinance to allow religious organizations to have banners without the need for a permit and without restrictions on time.**

Development Services Director Taylor stated the purpose for this item. Staff is asking Council for direction to change the sign ordinance to reflect the religious organizations may erect a banner sign without the need for a permit and without restrictions of time.

Councilmember Delcourt moved to amend the sign ordinance to omit the fee for churches and remove the time restriction. Councilmember Simpson seconded the motion. The motion passed unanimously.

8. **Discuss, consider and possible action waiving tap fees for Buster Chandler at Chandler Court.**

City Manager Lusk stated that Buster Chandler is asking for a break on tap fees for new construction in Chandler Court.

Councilmember Cordell moved to deny the request. Councilmember McIlravy seconded the motion. The motion passed unanimously.

9. **Discuss, consider and possible action on street project acceptance.**

Capital Projects Manager Kaminski states the reason for this item is to accept Anna Street. The project has come in \$192,758.20 under budget. The paving company did an outstanding job. City Engineer Brandon Wall has given the project his Engineer's Certificate of Approval. The City has checked off everything on its checklist.

Mayor stated she commends council for picking the construction company. Councilmember McIlravy moved to accept streets. Councilmember Delcourt seconded the motion. The motion passed unanimously.

10. **Discuss, consider and possible action to accept the Lakeview Estates lift station and release remaining maintenance bond funds to M&B Construction.**

Capital Projects Manager Kaminski stated everything looks good on the lift station. This lift station is going to serve the area well. Councilmember Cordell moved to except lift station and release the remaining funds. Councilmember Simpson seconded the motion. The motion passed unanimously.

11. **Discuss, consider and possible action on amending Division 4. Section 1.07.091 of the Code of Ordinances regarding the creation of the Parks and Recreation Board.**

Development Services Director Taylor stated the history of the Parks and Recreation Advisory Board has been to have a Pilot Point Youth Sports Association member present at any Parks Board Meeting but that member does not get a vote. Staff is proposing that the PPYSA member have a vote on this board.

Mayor Dane-Patterson moved to approve with the conditions that the Pilot Point Youth Sports Association member recuse himself/herself on all matters that directly concern the PPYSA. Councilmember McIlravy seconded the motion. The motion passed unanimously.

12. **Discuss, consider and possible action on appointing board and commission members.**

Mayor Dane-Patterson moved to reappoint Shannon Stephens and Curtis Wilson to the Board of Adjustments. Councilmember Cordell seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Jim Porter, Stephanie Sanchez and Everett Cummings and appoint Ronald Funk to the Economic Development Corporation. Councilmember Simpson seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Shea Dane-Patterson, Jim Porter, Glen Ray, Chance Kirby, Matt McIlravy and Dean Cordell to the Economic Development Foundation Board. Councilmember Porter seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Stephanie Porter and Stephanie Schaeffer to the Keep Pilot Point Beautiful Advisory Board. Councilmember Cordell seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Mary Ellen Richards to the Library Advisory Board. Councilmember Cordell seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Elizabeth Jones to the Main Street Advisory Board. Councilmember Simpson seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Karen Allison and Collen Pierce to the Museum Advisory Board. Councilmember Delcourt seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Shannon Stephens and Hershel Bockman and appoint Nathan Brown and Alvin Korbell for two-year terms and Rocky Marshall for the one-year unexpired term to the Parks and Recreation Advisory Board with Rocky Marshall being a representative of PPYSA not to vote on PPYSA items. Councilmember McIlravy seconded the motion. The motion passed unanimously.

Mayor Dane-Patterson moved to reappoint Paul Dennis, Gary Speer and Jim Bob Sevier to the Planning and Zoning Commission. Councilmember Delcourt seconded the motion. The motion passed unanimously.

13. Discuss, consider, and possible action authorizing the City Manager to enter into a Memorandum of Understanding with CoServ.

City Manager Lusk stated that CoServ wants to enter into a memorandum of understanding with the city before they purchase the land.

Councilmember Cordell moved to authorize the City Manager to enter into a Memorandum of Understanding with CoServ. Councilmember McIlravy seconded the motion. The motion passed unanimously.

14. Discuss, consider and possible action on a resolution that authorizes up to \$50,000 for a Small Business Support Grant Project Phase 2 to provide economic relief to Pilot Point small business affected by COVID-19.

Economic Development Corporation Director Morris stated the purpose of this item.

Mayor Dane-Patterson did two readings of this resolution. Councilmember Cordell moved to approve the resolution. Councilmember Porter seconded the motion. The motion passed unanimously.

I. STAFF REPORT

1. FY20 May Finance Report
2. May Municipal Court Report
3. May 2020 Code Enforcement Report
4. May 2020 Main Street Report
5. May 2020 Library Report

At the Main Street meeting it was decided that the Bonnie and Clyde Days Event this year be cancelled due to the corona virus.

J. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

The following items were listed for future agenda items:

1. Sr. Center fees.
2. 522 E. Burks St.
3. Tree ordinance

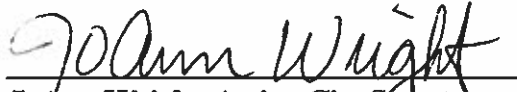
K. ADJOURN

Mayor Dane-Patterson moved to adjourn at 7:36 pm. Councilmember McIlravy seconded the motion. The motion passed unanimously.



Shea Dane-Patterson, Mayor

ATTEST:



JoAnn Wright, Acting City Secretary

Approved 7/13/2020